

STATE OF IDAHO)
COUNTY OF BONNER)
CITY OF PRIEST RIVER)

MINUTES OF THE PRIEST RIVER CITY COUNCIL – 04/21/25

REGULAR MEETING

OPENING – Mayor Connolly called to order the regular meeting of the City Council at 6:00 pm on Monday, April 21, 2025, at the Priest River City Hall Council Chambers, 552 High Street, Priest River, Idaho.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

Council Members Present: Council Member Wagner, Council Member Turner, Council Member Mullaley, and Council Member Brower. Absent: None.

Staff Present: Mayor Connolly, City Clerk/Treasurer Thomas, City Attorney Elsaesser, Police Chief McLain, Director of Utility Operations Sifford, and Planning and Zoning Administrator Quayle.

3. CONSENT AGENDA

A. PREVIOUS MINUTES – CCPH 04/07/25

B. PAYABLES

C. MONTHLY RESERVE TRANSFER – MARCH 2025

D. TREASURER’S MONTHLY REPORT – MARCH 2025

E. RESOLUTION 25-014 – EHRMANTROUT THINNING SERVICES, LLC – TIMBER HARVEST CONTRACT – TWO RIVERS PARK

F. RESOLUTION 25-015 – BONNER COUNTY BONFIRE – PERMISSION TO ENTER PREMISES AND PERFORM WORK – TWO RIVERS PARK

G. RESOLUTION 25-016 – ROBINSON TRUST – MEMORANDUM AGREEMENT – EXCHANGE OF REAL PROPERTY – WISCONSIN STREET & CEDAR STREET

H. RESOLUTION 25-017 – FOREST MANAGEMENT PLAN – TWO RIVERS PARK

Council Member Mullaley made a motion to approve the consent agenda. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

4. ANNOUNCEMENTS/APPOINTMENTS

None

5. UPDATES

A. PARKS AND TREE COMMISSION

Council Member Wagner gave an update on the Parks & Tree Commission.

B. LAW ENFORCEMENT

Police Chief McLain gave an update on Law Enforcement.

C. PUBLIC WORKS

Mayor Connolly gave an update regarding public works.

D. PROJECT UPDATES

1. WELCH COMER – PROJECT STATUS UPDATE

Welch Comer provided a written project status update.

2. FY25 – SECOND QUARTER FINANCIAL REPORT

The Fiscal Year 2025 Second Quarter Financial Report was provided to the Mayor and City Council.

E. BUILDING & ZONING

Planning and Zoning Administrator Quayle gave an update on Building & Zoning.

6. BUSINESS

A. MAGNUSON, MCHUGH, DOUGHERTY CPAS – FY2024 AUDIT PRESENTATION

Laura Parasida and Mike Webster from Magnuson, McHugh, Dougherty CPAs were in attendance to present the FY2024 audit to the Mayor and City Council. Discussion ensued.

B. WEST BEARDMORE AVENUE – APPROVAL OF IMPROVEMENT ENGINEERING

Planning and Zoning Administrator Quayle explained the process of having the engineering done for the proposed improvements to West Beardmore Avenue. It will be at no cost to the city. Discussion ensued.

Council Member Mullaley made a motion to approve the improvement engineering for the proposed improvements to West Beardmore Avenue, to be paid for by the Developer. Council Member Turner seconded the motion. After consideration and discussion, the motion passed unanimously.

C. AREA OF IMPACT – AUTHORIZING NEGOTIATIONS WITH OLDTOWN AND BONNER COUNTY

Planning and Zoning Administrator Quayle explained the necessary negotiations with Oldtown and Bonner County regarding the Area of Impact. Discussion ensued.

Council Member Mullaley made a motion to authorize negotiations with Oldtown and Bonner County regarding the Area of Impact. Council Member Brower seconded the motion. After consideration and discussion, the motion passed unanimously.

D. BONNER COUNTY – MEMORANDUM OF AGREEMENT – LARCH STREET IMPROVEMENTS

The Memorandum of Agreement approved at the April 7th Council meeting was an incorrect version. Discussion ensued regarding the corrected version.

Council Member Brower made a motion to approve the updated Memorandum of Agreement with Bonner County for improvements to Larch Street as presented and discussed. Council Member Turner seconded the motion. After consideration, the motion passed unanimously.

E. LARCH STREET WATERLINE REPLACEMENT PROJECT – ACCEPTANCE OF LOWEST BID & APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT

Discussion ensued.

Council Member Turner made a motion to accept the bid and to approve the Independent Contractor Agreement with KG&T Septic, Inc. for the Larch Street Waterline Replacement Project, not to exceed \$61,371.00. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

F. CONTROL #2025-04-01 – TIDEY – REQUEST FOR REIMBURSEMENT OF PARK RESERVATION FEE

Discussion ensued.

Council Member Brower made a motion to approve the request by Cally Tidey for the reimbursement of one \$25.00 park reservation fee. Council Member Mullaley seconded the motion. After consideration and discussion, the motion passed unanimously.

G. CONTROL #2025-04-02 – WEST BONNER LIBRARY DISTRICT – REQUEST FOR WAIVER OF PARK RESERVATION FEES AND SPECIAL EVENT PERMIT FEES FOR SUMMER READING PROGRAM

Discussion ensued.

Council Member Mullaley made a motion to approve the waiver of six \$70.00 park reservation fees and six \$25.00 special event permit fees for the West Bonner Library District for the Summer Reading Program. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

H. FART KNOCKER SEPTIC SERVICE, LLC – MEMORANDUM AGREEMENT – SEPTAGE & PORTABLE TOILET WASTE DISPOSAL

Discussion ensued.

Council Member Brower made a motion to approve the Memorandum Agreement with Fart Knocker Septic Service, LLC for septage and portable toilet waste disposal at the City's wastewater treatment facility. Council Member Turner seconded the motion. After discussion and consideration, the motion passed unanimously.

I. USDA-RD GRANT PAY REQUEST #21 – WATER SYSTEM IMPROVEMENTS PROJECT

Discussion ensued.

Council Member Mullaley made a motion to approve draw #21 from the USDA-RD grant for payment of Western States Equipment Co. Invoice #IN003146937 in the amount of \$7,191.19. Council Member Brower seconded the motion. After discussion and consideration, the motion passed unanimously.

J. RESOLUTION 25-018 – STATE INVESTMENT POOL TRANSFER OF FUNDS

Discussion ensued.

Council Member Brower made a motion to approve Resolution 25-018. Council Member Mullaley seconded the motion. After consideration, the motion passed unanimously.

7. PUBLIC COMMENT PERIOD

Renee Van Nort, 202 Eleventh Street, had concerns regarding drainage and accumulation of stormwater and debris at the intersection of West Beardmore Avenue and Eleventh Street.

ADJOURN:

Council Member Mullaley made a motion to adjourn at 6:52 pm. Council Member Brower seconded the motion. After consideration, the motion passed unanimously.

Motion to approve minutes of 04/21/25: _____

Second: _____

SIGNED:

ATTEST:

Jeff Connolly
Mayor

Laurel Thomas, CMC
City Clerk/Treasurer