

# CITY OF PRIEST RIVER

P.O. Box 415; 552 High Street  
Priest River, Idaho 83856  
(208) 448-2123  
Fax: (208) 448-2232



## STOP SERVICE ORDER

Date to Stop Service: \_\_\_\_\_ Account # \_\_\_\_\_

Property Owner Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Occupant's Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

This property has changed ownership, and a record update is required.

New Owner, if known: \_\_\_\_\_

This property will be vacant for thirty (30) days or more.

Please stop the following services:  Water/Sewer

### **Note: There is a \$25.00 fee for all water shut-off and turn-on services.**

In accordance with City Code 8-2-6 (Ord. 536), all legally enacted water and/or sewer utility improvement bonds shall be assessed in accordance with the rate schedule and shall be charged against all open water and/or sewer accounts without regard as to whether the account is active or inactive. All accounts closed and reopened in the name of the same property owner will be assessed for all bond payments accrued from the date of closing. These bond payments will not be waived pursuant to USDA loan agreements.

Comments:

I hereby certify that I am the property owner of the above stated address and that I have full authority to request the cancellation of service.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Customer Signature

**\*\* For Office Use Only \*\***

Work Order # \_\_\_\_\_ Account Updated: \_\_\_\_\_ Initial: \_\_\_\_\_